**Decatur County Board of Elections and Registration Decatur County Elections Office, Courthouse Annex 122-W. Water St.**

**Bainbridge, GA 39817**

**August 13, 2024**

**Call To Order**

**Administrative Notes and Announcements**

The regularly scheduled meeting of the Decatur County Board of Elections and Voter Registration was called to order by Chairman Holmes at 6:33 p.m. and stated that the meeting had been duly advertised in the newspaper, and on the appropriate building properly identifying the meeting date, time, and location as required by governing laws.

**Public Participation:**

**Board Members present: Staff and others present:**

Chairman Beverly Holmes Joyce Coddington, Elections Supervisor

Vice Chairman Dan Provence Linda Walton, Asst. Elections Supervisor

Board Member Johnny Brown Margaret Bryant, Deputy Registrar

Board Member Laura Winburn Melbah Andrews, Patricia Williams, Becky Harrell,

Board Member Gina Burke Suzan Yates, Emma Sales, Virginia Miller, Charles Harrell

**Approved Minutes**

Board Member Burke motioned to accept the minutes from the July 09, 2024, regular meeting. Board Member Brown seconded the motion. The motion passed unanimously.

**Budget**

Supervisor Coddington advised the Board that the final budget ended on June 30, 2024. Coddington stated that the budget ended with 13% remaining for the year. Member Winburn asked if the security cameras were added into the prior year budget and Coddington indicated that with the delay of proposals the camera system would not be on the prior year's budget. Member Brown asked what all comes out of the building and grounds budget. Coddington answered that all the building’s maintenance (fairgrounds, Annex, and West Bainbridge) comes from that budget. Chairman Holmes asked Coddington about what we purchase from Amazon, and Coddington advised that office supplies come from Amazon. Chairman Holmes asked that the staff purchase more in bulk so as to not have so many purchases from Amazon a month. Chairman Holmes also asked Coddington what all was purchased from Dominion. Coddington responded that anything that has to do with Dominion equipment is purchased from Dominion which includes voting paper, USB, memory cards, voting cards, tech cards, and so on.

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Member Brown asked Coddington about some of the conditions of the Annex building and some repairs that need to be addressed. Member Brown spoke about the conditions of the carpet, the smell of mildew and the fact the bathrooms have no vents. The Board discussed several ideas which included having a professional cleaning service come and clean, a dehumidifier and having a ventilation system installed in the bathrooms. The Board asked the staff to get a list of repairs needed so that these conditions can be addressed with Admin.

The Board discussed the security camera issue as well as the panic buttons. Coddington provided proposals for the panic buttons from Preventia the current alarm company. Chairman Holmes asked if Sterling It could provide panic buttons as well. The Board decided to go with Sterling IT for the security cameras and panic buttons if possible. The Board voted to have Coddington get with Sterling regarding the panic buttons and if Sterling could not get the buttons to get Preventia to install panic buttons. Member Burke made a motion and Vice Chairman Provence seconded. The motion carried unanimously.

Next meeting September 10, 2024

Motion to adjourn Vice Chairman Provence seconded member Burke.

Adjourn 7:10 pm